



# STAFFORDSHIRE HEALTH AND WELLBEING BOARD

## FORWARD PLAN 2017/2018

This document sets out the Forward Plan for the Staffordshire Health and Wellbeing Board.

Health and Wellbeing Boards were established through the Health and Social Care Act 2012. They were set up to bring together key partners across the NHS, public health, adult social care and children's services, including elected representatives and Local Healthwatch to lead the agenda for health and wellbeing within an area. The Board has a duty to assess the needs of the area through a Joint Strategic Needs Assessment and from that develop a clear strategy for addressing those needs – a Joint Health and Wellbeing Strategy. The Board met in shadow form before taking on its formal status from April 2013.

The Forward Plan is a working document and if an issue of importance is identified at any point throughout the year that should be discussed as a priority this item will be included.

Councillor Councillor Alan White and Dr Charles Pidsley  
**Co- Chairs**

If you would like to know more about our work programme, please get in touch on 07794 491294

Unless otherwise stated public board meetings and non-public workshop sessions are held in Staffordshire Place 1, Trentham and Rudyard Rooms, at 3.00pm.

|                        |                  |  |                 |
|------------------------|------------------|--|-----------------|
| Public Board Meetings: | 9 March 2017     | Workshop/Development Non-Public Sessions | 12 January 2017 |
|                        | 8 June 2017      |  | 13 April 2017   |
|                        | 7 September 2017 |  | 11 May 2017     |
|                        | 7 December 2017  |  | 9 November 2017 |
|                        | 8 March 2018     |  |                 |

| Date of meeting                                  | Item   | Details   | Outcome  |  |
|--|--|---|--|--|
| 12 January 2017<br>WORKSHOP<br>SESSION           | Discussion topic:<br><i>The Living Well Strategy and the impact of the STP</i> | Topic for discussion agreed at the 8 December Board meeting   |  |  |
| 16 February 2017<br>WORKSHOP<br>SESSION          | <b>Cancelled</b>   | At their 8 December Board meeting Members agreed to cancel this workshop session  |  |  |
| <b>9 March 2017<br/>PUBLIC BOARD<br/>MEETING</b> | <b>Items for<br/>Decision</b>  | <b>Better Care Fund</b><br>Report Author: Becky Wilkinson<br>Lead Board Member: Richard Harling                                       | The H&WB requested this item at their 8 December meeting. The BCF was last considered by the Board at their meeting of 8 September 2016. This purpose of this item is to update the Board on developments with the BCF.  |  |
|  |  | <b>H&amp;WB Strategy 2018</b><br>Report Author: Jon Topham<br>Lead Board Member: Richard Harling                                      | The development of the new Strategy was part of discussions around developing the H&WB agenda at the 8 September 2016 Board meeting. Members are aware that the current Strategy is due to be renewed in 2018.   |  |
|  |  | <b>Health in all Policies</b><br>Report Author: Helen Jones<br>Lead Board Member: Richard Harling                                     | As part of discussions around developing the H&WB agenda (at their meeting of 8 September 2016) members agreed to consider the development of policy, guidance and support on issues such as: Alcohol licensing /saturation zones; Fast food and hot takeaways as a lever for the reduction of obesity; and housing policy with a focus on an ageing population.   |  |
|  |  | <b>Local Physical Inactivity Strategy &amp; Sport England Bid</b><br>Report Author: Jude Taylor<br>Lead Board Member: Richard Harling | At their meeting of 8 December 2016 the Board heard that funding to encourage a more active nation had been made available and that over the next four years Sport England would be investing £1billion, with the intention of allocating £130m in ten different locations. Bids were being invited and Staffordshire intended to submit an expression of interest. The H&WB now received progress on the Staffordshire bid. |  |
|  |  | <b>Annual Report of the Director Public Health</b><br>Report Author: Richard Harling<br>Lead Board Member: Richard Harling            | Deferred from 8 September H&WB. The Director of Public Health will give a presentation on his draft Annual Report prior to this being finalised and published.   |  |
|  |  | <b>CCG/SCC Commissioning Intentions</b><br>Presentations from each CCG and from the Director of Public Health                         | Each CCG and the Director of Public Health will share a 5 minute presentation on their commissioning intentions  |  |
|  |  | <b>Items for<br/>Debate</b>   |  |  |

| Date of meeting   | Item                         |   | Details   | Outcome |
|---|------------------------------|---|---|---------|
|   |                              | <b>Obesity Debate</b><br>Verbal update – Jon Topham   | At their 8 September meeting the H&WB agreed a new initiative to hold regular debates on key issues as a way to raise public awareness and gauge public opinion. At that meeting it was agreed that the first public debate topic would be obesity. The debate had been held on 1 March and the Board will be updated on outcomes from the debate and progress on the obesity consultation. |         |
|   | <b>Items for Information</b> | The following items have been included on Pinipa for comment prior to this meeting: <ul style="list-style-type: none"> <li>• H&amp;WB Annual Report</li> <li>• Children’s Safeguarding Board Annual Report</li> <li>• Update on CAMHS funding</li> <li>• JSNA/Intelligence</li> </ul> |   |         |
| 13 April 2017<br>WORKSHOP<br>SESSION                                  | Discussion topic TBC         |   | Cancelled   |         |
| 11 May 2017<br>WORKSHOP<br>SESSION                                    | HWBB strategy                |   | HWBB Strategy first draft for discussion - Cancelled  |         |
| <b>8 June 2017<br/>           PUBLIC BOARD<br/>           MEETING</b> |                              |   |   |         |
|   | <b>Items for Decision</b>    | Children & Families   | deferred to September   |         |
|   |                              | DPH Annual Report   | Launch report and pubic debate (Richard Harling / Allan Reid)   |         |
|   |                              | Obesity Conversation  | Discuss and agree actions from the Debate and the conversation (Ruth Goldstein)   |         |
|   |                              | HIAP  | Feedback from working group and seek agreement for workshop approach – Workshop (Jon Topham / Tim Clegg)  |         |
|   | <b>Items for Debate</b>      |   |   |         |
|   |                              | HWBB Strategy update  | First Draft (Jon Topham) For agreement Karen Bryson to present  |         |
|   |                              | Place   | Neighbourhood / Place based approach (Karen Bryson to present)  |         |
|   |                              | BCF   | To be agreed (Becky Wilkinson)  |         |
|   |                              |   |   |         |
|   |                              | SASSOT  | Bid – SASSOT strategy progress and opportunities (Jude Taylor / Glynn Luznyj)   |         |
|   |                              | Derby Hospital / Burton Hospital collaboration  | Request from both Trusts to send Executive Directors to update on collaboration proposals – deferred due to Purdah (Move to September pending Chairs decision)  |         |
|   | <b>Items for Information</b> | The following items will be circulated for information: <ul style="list-style-type: none"> <li>• JSNA/Intelligence</li> </ul>   |   |         |

| Date of meeting                                      | Item                             |   | Details  | Outcome |
|--|----------------------------------|---|--|---------|
| <b>7 September 2017<br/>PUBLIC BOARD<br/>MEETING</b> | <b>Items for<br/>Decision</b>    | Families Strategic Partnership  | delivery plan for approval   |         |
|  |                                  | <b>SASSOT</b>   | Local Delivery Fund update on progress and to receive Board support for direction of travel  |         |
|  |                                  | <b>Burton/Derby Hospital transformation</b>   |  |         |
|  |                                  | <b>All-Age Disability</b>   | Following on from the 6 July item  |         |
|  | <b>Items for<br/>Debate</b>      | <b>STP</b>  | System leadership (EPCC/ MPC?) to be agreed  |         |
|  | <b>Items for<br/>Information</b> | HWBB Strategy   | Final Draft and communications plan<br>Healthwatch: <ul style="list-style-type: none"> <li>• Annual report on Personal Health Budgets</li> </ul> |         |
| <i>9 November 2017<br/>WORKSHOP<br/>SESSION</i>      |                                  |   |  |         |
| <b>7 December 2017<br/>PUBLIC BOARD<br/>MEETING</b>  | <b>Items for<br/>Decision</b>    |   |  |         |
|  | <b>Items for<br/>Debate</b>      | <b>Annual Report of the<br/>Director Public Health</b><br>Report Author: Richard Harling<br>Lead Board Member:<br>Richard Harling | This is the usual slot for the report  |         |
|  |                                  | HIAP  | Housing (to be agreed)   |         |
|  | <b>Items for<br/>Information</b> | HWBB Strategy   | Final draft  |         |
| <b>8 March 2018<br/>PUBLIC BOARD<br/>MEETING</b>     | <b>Items for<br/>Decision</b>    | HWBB Strategy   | Final approval   |         |
|  | <b>Items for<br/>Debate</b>      | <b>CCG/SCC<br/>Commissioning<br/>Intentions</b><br>Presentations from each<br>CCG and from the Director<br>of Public Health       | Each CCG and the Director of Public Health will share a 5 minute presentation on their commissioning intentions                                  |         |
|  |                                  | Pharmaceutical Needs Assessment   | Statutory duty of the Board  |         |
|  |                                  |   |  |         |
|  | <b>Items for<br/>Information</b> |   |  |         |

### Consultation

Where the H&WB Chairman is asked to comment and/or sign off documents on behalf of the Board these documents are uploaded to Pinipa for Board Member's to access and/or comment.

| Document | Link | Date uploaded |
|----------|------|---------------|
|          |      |               |

### H&WB Statutory Responsibility Documents

| Document                              | Background   | Timings   |
|---------------------------------------|--|---|
| Pharmaceutical Needs Assessment (PNA) | <p>The PNA looks at current provision of pharmaceutical services across a defined area, makes an assessment of whether this meets the current and future population needs for Staffordshire residents and identifies any potential gaps in current services or improvements that could be made.</p> <p>The Health and Social Care Act 2012 transferred responsibility for developing and updating of PNAs to HWBs.</p> | <p>The current PNA was published in February 2015.</p> <p>The PNA is reviewed every three years, with the next review due in <b>2018</b>.</p> |
|                                       |  |   |

| Board Membership Role                           | Member  | Substitute Member   |
|---|---|---|
| Staffordshire County Council<br>Cabinet Members | <p><b>CO CHAIR - Alan White</b> – Cabinet Member for Health, Care and Wellbeing</p> <p>Ben Adams – Cabinet Member for Learning and Skills</p> <p>Mark Sutton – Cabinet Member for Children and Young People</p> | David Loades – Cabinet Support Member for Social Care and Wellbeing |
| Director for Families and Communities           | Helen Riley – Deputy Chief Executive and Director for Families and Communities  | Mick Harrison – Head of Care and Interim Head of DASS               |
| Director for Health and Care                    | Richard Harling – Director of Health and Care   | tbc   |
| A representative of Healthwatch                 | Jan Sensier – Chief Executive, Healthwatch Staffordshire  | Robin Morrison – Chairman Engaging Communities                      |
| A representative of each relevant Clinical      | <p>Mo Huda – Chair of Cannock Chase CCG</p> <p>Paddy Hannigan – Chair of Stafford and Surrounds CCG</p>   | <p>Andrew Donald – Accountable Officer</p> <p>Andrew Donald</p>     |

|  |   |  |
|--|---|--|
| Commissioning Group  | John James – Chair of South East Staffs and Seisdon Peninsula CCG<br><b>CO CHAIR - Charles Pidsley</b> – Chair of East Staffs CCG<br>Alison Bradley - Chair of North Staffs CCG | Andrew Donald<br>Tony Bruce – Accountable Officer<br>Marcus Warnes – Chief Operating Officer |
| NHS England  | Ken Deacon – Medical Director, Shropshire and Staffordshire Area Team   | Fiona Hamill – Locality Director   |
| Staffordshire’s Health and Wellbeing Board has agreed to the following <b>additional representatives</b> on the Board: |   |  |
| <b>Role</b>  | <b>Member</b>   | <b>Substitute Member</b>   |
| District and Borough Elected Member representatives  | Roger Lees – Deputy Leader South Staffordshire District Council<br>Frank Finlay – Cabinet Member for Environment and Health   | Brian Edwards<br><br>Gareth Jones  |
| District and Borough Chief Executive   | Tim Clegg – Chief Executive Stafford Borough Council  | Rob Barnes – Director of Housing & Health<br>Tamworth  |
| Staffordshire Police   | Jane Sawyers – Chief Constable  | Nick Baker – Deputy Chief Constable  |
| Staffordshire Fire and Rescue Service  | Glynn Luznyj – Director of Prevention and Protection  | Jim Bywater  |
| Together We’re Better - Staffordshire Transformation Programme   | Penny Harris – Programme Director   | Bill Gowan – Medical Director  |